

Antony Maalouf

CONTACT

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Address:

Beirut - Lebanon

LANGUAGES

Arabic (Fluent)

English (Fluent)

French (Fluent)

WORK EXPERIENCE

12/2019 – Present

Countries and Banks Risk Analyst, Bank of Beirut, Lebanon

Responsibilities:

- Provide the ratings for countries, banks and financial institutions
- Track the countries and banks exposure
- Prepare the countries assessment
- Monitor the countries with political or economic instability
- Conduct sectorial analysis on the industries which the bank has a major portfolio concentration
- Give recommendations tied to analysis and assessment to the Credit Committee

04/2018 – 12/2019

Market Research Analyst, Resource Group, Lebanon

Responsibilities:

- Created, managed and produced market research reports
- Defined investment opportunities in new countries based on economic research
- Made recommendations to senior managers based upon research findings
- Incorporated and released a monthly "Tech Report" for the group
- Created content based on conducted research and liaise with digital marketing agency, and having to deal with press
- Processed and analyzed raw data into reports

01/2018 – 03/2018

Intern, UNDP, Lebanon

Responsibilities:

- Negotiated and check prices and product specifications from various suppliers
- Created and maintained purchasing files and price lists
- Tracked and managed deliveries
- Answered supplier and customer inquiries about order changes or cancellations and checked requisition orders for accuracy

07/2017 – 08/2017

Intern, Banque Du Liban, Lebanon

Responsibilities:

- Attended conferences about all the departments, units, and committees
- Understood all the functions and operations of a Central Bank
- Developed and analyzed the monetary policy of Banque du Liban

07/2016 – 08/2016

Intern, Bank Audi, Lebanon

Responsibilities:

- Performed teller operations: withdrawals, deposits, end of day reports, customer account inquiries, cash checks, and non-cash transactions
- Analyzed financial situation of clients
- Personal banker and administrative staff duties: Bank's products, Bank Insurance, New accounts, FATCA Law

ADDITIONAL SKILLS

- Leadership
- Management
- Time Management
- Team Work
- Active Listening
- Public Speaking
- Creativity
- Problem Solving
- Organization
- Corporate Social Responsibility-CSR
- Digital Economy
- Red Cross Training
- Insurance Training : Allianz SNA

- Computer skills:
PowerPoint, Word, Excel,
E-views, STATA,GAMS

Summer 2015/6

Intern, Ministry of Economy and Trade, Lebanon

Responsibilities:

- Supervised, checked and controlled prices of products on the market
- Helped the inspectors of the Consumer Protection Directorate

07/2015 – 09/2015

Intern, Beirut Cargo Center (BCC), Lebanon

Responsibilities:

- Organized and monitored storage and distribution of goods
- Assisted in utilizing logistics IT to optimize shipping and transport procedures
- Communicated with suppliers, retailers, customers

EDUCATION

2017 - 2019

Master's in Economic Policy, Université Saint Joseph - Lebanon

- ❖ Research Project (Thesis), Public-Private Partnership: Case of Lebanese Energy Sector

2014 - 2017

Bachelor Degree in Economics, Université Saint Joseph - Lebanon

2000 - 2014

Grade 12-ES section, College Saint Joseph - Lebanon

PERSONAL BACKGROUND

- Very Motivated and Oriented Person with Capacities, Planning and Communication Skills
- Passionate for Learning
- Caring about seeing the company succeed

EXTRA PROFESSIONAL ACTIVITIES

- Mountain Sports: Cycling, Skiing, Camping...
- Troop Leader and Treasurer at MJO scout
- Managing Social Work with a charitable association