

JAD HAWI

A dedicated, detail-oriented, and knowledgeable manager seeking an opportunity that will enable me to use my strong organizational skills, educational background, and ability to lead a team.

PERSONAL DETAILS

Date of Birth :31/05/1990
Nationality : Lebanese
Marital Status : Single
Mobile: +961 3 795326
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SKILLS

- AutoCAD
- Microsoft Office
- SolidWorks
- Primavera
- SAP

LANGUAGES

Arabic	●●●●●
English	●●●●●
French	●●●●○

ACADEMIC BACKGROUND

MASTER OF ENGINEERING IN APPLIED ENERGY

AMERICAN UNIVERSITY OF BEIRUT | 2016
Thesis: CFD Fire Simulation in Public Spaces

MS - MECHANICAL ENGINEERING

UNIVERSITY of BALAMAND |2013
Thesis: HVAC Design of a Natatorium implemented in MATLAB software

BS- MECHANICAL ENGINEERING

UNIVERSITY of BALAMAND |2011
Thesis: Minimizing wear in the horizontal stabilizer of an airplane

HIGH SCHOOL DIPLOMA

St. Joseph School for Antonine Sisters |2008
Life Sciences

TRAININGS

- MS Industrial Project Management Fundamentals| 2020
- Transportation Manager |2019
- MM SAP|2019
- Trainer of Trainee | 2018

WORK EXPERIENCE

HEAD OF SERVICE FOR RETAIL STATIONS NETWORK

TotalEnergies, Beirut | MAY 2021-Present

- Ensure a volume of 124,000 tones of petroleum with an operation results of 2.6 million euros and a budget (CAPEX & OPEX) of 1.3 million euros for 33 owned service stations
- Check compliance with local regulations and Total Group requirements for service stations
- Manage the staff of the stations and boutiques
- Perform a management control of station purchases and sales, petty cash, physical / accounting discrepancies, etc.
- Team building, Group Dynamics, Synergy & Drive innovation/Creativity

TRANSPORTATION MANAGER

TotalEnergies , BEIRUT | JUN 2019-MAY2021

- Check compliance with local regulations and Total Group requirements
- Improvement plan includes all type of trainings for drivers & transporters
- Follow the daily controls on the trucks (Safe to load, On board Computer (OBC)
- Follow all accidents / incidents related to transport at all time and assure the proper analyzes of accidents / incidents
- Analysis of the transportation cost of the fleet
- Follow up and manage transportation KPIs for all fleets
- Procurement & Purchasing for all related items to transportation and projects
- Suppliers & Clients Relationship Management & Multicultural Awareness

TRANSPORTATION ENGINEER

TotalEnergies, BEIRUT | DEC 2017-MAY 2019

- Perform SPOT checks on drivers during loading /unloading
- Follow all tasks related to JET-A1 bridging from ship unloading to airport bridging

MECHANICAL MAINTENANCE SUPERVISOR

DAHAR FOODS, Zahle | JULY 2016-NOV 2017

- Managed a team of 18 employees
- Prepared the schedule of work for preventive and curative maintenances for two factories and follow up on the spare part stock
- Validated the MEP and safety drawings for the nuts factory
- Followed the installation of several production lines in nuts factory

ELECTRO-MECHANICAL ENGINEER

World Engineering & Technology, BEIRUT| OCT 2015-JUN 2016

- Prepared the drawings, BoQ and Tender Specification documents for projects
- Followed the execution of projects on site

GRADUATE RESEARCH ASSISTANT

American University of Beirut, BEIRUT | FEB 2013-NOV 2015

PUBLICATION

Comparative Study using OpenFOAM and Fluent Solver of Smoke Propagation inside occupied Spaces

The second International ASHRAE Conference on Efficient Building Design - Materials and HVAC Equipment Technologies | Sep 2016