

Gracia A. Abi Rached



CONTACT

Beirut, Lebanon

☎ + 961 3 741 787

✉ abirachedgracia@gmail.com

EDUCATION

LT in Interior Architecture

Institut Technique Industriel
Superieur (ITIS) - Dekwaneh,
Lebanon
2007 – 2012

Lebanese Bacc. Part II, Economics & Sociology

Val Père Jacques - Bkennaya,
Lebanon
1992 – 2007

QUALIFICATIONS

Languages: Fluent in Arabic, French
and English.

Computer: Microsoft Office,
AutoCAD 2D & 3D, Photoshop, 3DS
Max & Vray.

ACTIVITIES&INTERESTS

Girl Scout at Association des Guides
du Liban from 1999 to

2006: Developed my character,
confidence and essential life skills
and participated in adventurous
activities as well as community
service.

Interested in Traveling, Events
planning & Arts.

ABOUT ME

Having ten years of experience in design and contracting, I am detail oriented,
with strong multi-tasking and organizational competences in addition to the ability to manage
multitude of projects simultaneously by using both my artistic and technical skills.

EXPERIENCE

Jan. 2013 - Present

PROJECTS COORDINATOR

GATICO sarl

I work on tendering and bill of quantities, for major and minor projects, in addition to
the preparation of materials and documents submittals and ensure its compliance with
specifications.

I manage the preparation of engineering reports with the related supporting documents
and provide construction-phase services including but not limited to shop drawings,
payment requests, variation orders, responses to RFIs, monitoring, and follow up with
clients/contractors and the team on site.

INTERIOR ARCHITECT

CONDAS International

Sep. 2010 – July 2012

I developed wood work shop drawings with technical details/joinery as per project
specifications to facilitate the execution at the production phase.

I also prepared custom made furniture prototypes designs and shop drawings in
accordance with clients demands.

TRAINEE/CAD OPERATOR

HECATE International

Sep. 2009 – Dec. 2009

Prepared the as built drawings for the construction.

TRAININGS AND CERTIFICATIONS

JUNE 2016: Theoretical And Practical Training (Drywall and suspended ceiling systems
and solutions) at GYPROC SAINT GOBAIN in Italy.

JULY 2014: Theoretical And Practical Training (High quality Acoustic systems for
ceilings and walls) at AMF in Germany & HERADESIGN in Austria.

REFERENCES:

Available upon request.