

Rayan Mahfouz

Master's graduate in Economic Policy with strong communication skills. Interested in education, learning and youth development. Team-oriented individual with demonstrated experience in community service, programs support and communications.

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EXPERIENCE

INJAZ Lebanon — Project Officer

JUNE 2021 - SEPTEMBER 2021

- Supported the project manager in the outreach of youth and the Monitoring & Evaluation of the project.
- Provided trainers with technical support for the preparation of training workshops.
- Delivered entrepreneurship and professional orientation training sessions for high-school and university participants.
- Followed-up with students and trainers to maintain the quality delivery of programs and training workshops.

INJAZ Lebanon — Entrepreneurship Mentor & Facilitator

JANUARY 2021 - JUNE 2021

- Guided teams of participants towards the process of problem solving to create sustainable and innovative solutions.
- Delivered entrepreneurship and innovation training workshops for high-school and university participants.

INJAZ Lebanon — Learning Content Assistant

JANUARY 2021 - MARCH 2021

- Delivered business and innovation training workshops for high-school and university students.
- Recruited and followed-up with trainers to guide participants during entrepreneurship programs.
- Translated documents and conducted voice-over for videos related to entrepreneurship and business.

Saint Joseph University (USJ) — Communication Intern

DECEMBER 2019 - FEBRUARY 2020

- Developed content strategy on social media platforms for the Professional Training Center.
- Collected and updated evaluations and feedback for implemented workshops on reporting sheets.

Ministry of Economy and Trade — Volunteer Inspector

JULY 2019 - AUGUST 2020

Assisted inspectors of the Directorate of Consumer Protection in patrols organized by the Ministry of Economy & Trade, to control markets and verify the compliance of merchants with the provisions of the Consumer Protection Law (n°659/2005)

SKILLS

Data Analysis, Data Compilation, Presentation, Public Speaking, Research, Reporting, Communication and Outreach

Computer: Microsoft Office (Word, Excel & PowerPoint), Zoom and EViews

LANGUAGES

Arabic (Native), English (Fluent), French (Fluent), German (Basic) and Spanish (Basic)

AWARDS

INJAZ Lebanon, Mentor of the Winning Team in SMEs Innovation Camp

UNDP Lebanon, Youth Leadership Programme (YLP) Best Hashtager

Riyada for Social Innovation, Runner-up of Post COVID World Hackathon

INJAZ Lebanon, Winner of Sports Innovation Camp

Saint Joseph University (USJ), Fan Appreciation Award for supporting USJ Varsities

Ministry of Finance, Basil Fuleihan Institute of Finance — Research Analyst Intern

APRIL 2019 - MAY 2019

- Compiled data on State revenues, expenditure and debt released, including data on budget appropriations allocated either to international organizations programs or human resources.
- Assisted in the elaboration process of the 2019 Citizen Budget.
- Drafted an article for the Ministry of Finance and the Institute's internal journal "Hadith Al-Maliya".

Saint Joseph University (USJ) — Social Media Coordinator and Commentator

NOVEMBER 2017 - APRIL 2020

- Conducted interviews with athletes during training sessions and prior to national and regional tournaments.
- Implemented strategies for news and training sessions coverage of varsities on social media platforms for the Athletics Department.

FFA Private Bank — Intern

AUGUST 2017 - SEPTEMBER 2017

- Contributed in advisory services for businesses through financial statements analysis and market assessment to improve their sustainability.
- Drafted weekly market reports with the Research Department about financial markets.

Berytech, BD Consult — Consulting Intern

JULY 2017 - AUGUST 2017

- Conducted market research for retail projects implemented in Qatar.
- Assisted the financial analyst and senior consultant in feasibility studies and Qatari market trends analysis.

EDUCATION

Saint Joseph University (USJ) — Master's Degree in Economics: Emphasis on Economic Policy

SEPTEMBER 2016 - JULY 2018

GPA: 2.7/4

Saint Joseph University (USJ) — Bachelor Degree in Economics

SEPTEMBER 2013 - JULY 2016

GPA: 2.7/4

VOLUNTEERING

UNDP Lebanon — Advisory Board Member at Youth Leadership Programme (YLP)

JUNE 2021 — PRESENT

INJAZ Lebanon — Member of the "Junior Entrepreneurship Trainer" (JET) Program

FEBRUARY 2021 — PRESENT

Human Line Assembly (HLA) — Advisor of Personal Development Committee

OCTOBER 2020 — PRESENT

DIANE Foundation — Student Representative

FEBRUARY 2017 — SEPTEMBER
2017

Saint Joseph University (USJ)— Head of the Organizing Committee at Beirut Unisports Festival & Les Jeux Interscholaires de l'USJ

FEBRUARY 2017 — MARCH 2019

Saint Joseph University (USJ) — President of Inclusion Club

JULY 2016 — MAY 2017

Saint Joseph University (USJ) — Member of Logistics Committee at Daraj Al-Yassouyieh

MAY 2015 — MAY 2017

Pastorale Universitaire — Member & Head of Communication

OCTOBER 2013 — MAY 2018