

Rita Mansour

Fresh Graduate

Seeking an Entry Level Position at your Accounting and Finance Department.

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Sao Paulo, Brasil 📍

linkedin.com/in/Rita Mansour in

instagram.com/mansourritaa 📷

EDUCATION

BBA in Financial Engineering

Notre Dame University-Louaize (NDU)

09/2016 - 07/2019

Dean's Honor List, GPA: 3.15/4

Major Courses

- Financial Modeling & Financial Risk Management.
- Econometrics.
- Financial and Managerial Accounting.
- Investment and Quantitative Asset Management.
- Advanced Derivatives.
- Management.

Baccalureate in Economics and Sociology

Ecole des Religieuses de Nazareth

06/2016

Kfarzeina, North Lebanon

WORK EXPERIENCE

Junior Accountant

Cecon Contabilidade

08/2020 - Present

São Paulo, Brazil

Achievements/Tasks

- Data Entry
- Closing Balance
- Filling and Sending Obligations

Contact: Ms. Cilene Cassia dos Santos - +55 (11) 99179-9094

Supervisor

MSR Comercio de Roupas em Geral Eireli

03/2020 - Present

São Paulo, Brazil

Contact: Mr. Vicente Mansour - +55 (11) 99820 1296

Trainee

Safi for Accounting and Auditing

10/2019 - 10/2019

Tripoli, Lebanon

Achievements/Tasks

- Data entry
- Journal Entries

Contact: Mr. Bassam Safi - +961 3 414283

Trainee

Banque du Liban

09/2019 - 09/2019

Tripoli, Lebanon

Trainee

Bank Audi

07/2018 - 08/2018

Tripoli, Lebanon

Achievements/Tasks

- Helped customers with the new ATM and ITM systems
- Provided help to tellers
- Provided help to Customer Service employees

SKILLS

Professional Report

Microsoft Office Word

Microsoft Office Excel

Microsoft Office PowerPoint

Visual Basic

Thomson Reuters

Interactive Brokers

MATLAB

eViews

Orient

Contrmatic Phoenix

SIEG

e-CAC

Nota do Milhão

SEDIF

Sped

GIA

Copan

PERSONAL PROJECTS

Smoking Zone at NDU-NLC (Professional Business Report) (07/2019)

Asset Allocation Investment (04/2019)

Strategies using Options (04/2019)

Value at Risk of Portfolios (04/2019)

Valuation and Simulation (12/2018)

Optimal Portfolio Investment (11/2018)

Evaluation of BankMed (04/2018)

ORGANIZATIONS

Association des Guides du Liban (2014 - 2016)

Leader

CERTIFICATES

Training Certificate at Banque du Liban (10/2019)

Certificate of Achievement at Bank Audi (08/2018)

Cetrificate of Participation in the First Writing Contest (05/2014)

Organised by Centre d'Etudes Universitaires du Liban Nord-USJ

LANGUAGES

Arabic

● ● ● ● ●

French

● ● ● ● ●

English

● ● ● ● ●

Portuguese

● ● ● ● ○

INTERESTS

Music

Cooking

Swimming

Reading