
R E S U M E

Toufic Salem

Email: s1toufic@gmail.com

Personal Details

- **Mobile:** 00961 71 929 886
- **Date of Birth:** 31 August 1992
- **Nationality:** Lebanese
- **Gender:** male
- **Marital Status:** Single
- **Language:** Fluent in English, Arabic and French (Written, Spoken and high communication skills)

Career Objective

To secure a challenging opportunity where I can utilise my qualifications in a role which will allow me to grow and develop in a professional environment. I believe my strengths include being well organised, excellent at applying principles and a result focused individual.

Education

- October 2012 mechanical engineering
LIU university Daher El Ein
- January 2011 **Certification : Autocad**
Order of Engineers & Architects Tripoli
- October 2008 – June 2012 **BT-Electronics**
Institute Freddy Atallah – Kfaraaka El Koura
- October 1996 – June 2008 **Ecole Secondaire**
Lycee Saint Pierre – Amioun El Koura

Computer Skills

- **Autocad**
- **MS Office:** Word, Excel, Power Point
- **Very high typing skills – internet applications- Technology use.**

Experience

- 2015- till now warehouse manager, employee supervisor, manager of all input and output products, controlling inventory and stocks : fifo and lifo methods
at PEPSI-COLA
- 2014 – 2015 Technical Supervisor, local sales , warehouse manager of all industrial ,power and construction materials , technical support , maintenance supervisor and managing stocks , Solar System installer.

at Mepco Grp

- 2013 – 2014 Technical Supervisor
at Moussa & Sons Recopak – Cheka Lebanon 009616543114
- 2013-2014 Part-time assistant production manager manufacturing of steel and Shelving system
at Office-Division Albert Massaad SARL ref Mr.Chaar 03296467
- 2011 - 2013 Matelec Group – Gherfin, : a firm having a great range of production, also transformer of power, industrial transformer, in addition to M.T cells and kiosk, protection cells for the movable cabins M.T, H.T and the substations. ref: Mr. Walid Najjar – 009613621266
- Note that I have experience in fork lift driving

Toufic Salem
Project Supervisor
Engineering Company
Address: Amioun-Koura

Tel: 71929886
Email: S1toufic@gmail.com

To whom it may concern,

I have a nine-year career in supervisor, manager and controlling roles working on big different projects and supervising the work of many different departments to achieve the same goal. Because of this I believe I am the best candidate to fill your new roles. My deep understanding of and expertise in supervising multiple workflows and staff members with great results is what your company needs.

Obtaining a job in your company is a challenge that I would be excited to meet, and one that I am sure I can easily achieve given my experience. Although your company works in a different field to my current employer the skills I have are easily transferred to achieve the same results.

I am impressed with the projects that your company is working on and I would love to become part of the team that delivers them.

I would love the opportunity to use my recent experience as a benefit for your organization and look forward to discussing this with you further.

Kind regards,
Toufic Salem